

Office of State Budget and Management
Establish New, Receipt-Supported Positions
(G.S. 143-34.1)

Agency: Department of Juvenile Justice and Delinquency Prevention **Division:** Program Services

Budget Code: 24060 **Center Title:** "Gang Violence Prevention Grant" **Center Number:** 2240-9459
(Lipsey-Howell)

***** Position Information *****

Proposed Classification: Administrative Officer III **Proposed Salary Grade:** 72

Salary Range: \$38,530-\$63,044 **Proposed Effective Date:** September 1, 2006

Number of Positions: 1

	<u>Center Authorized Budget</u>	<u>Current Request</u> (includes fringes)
Total Budget	\$ 280,444	\$ 70,059
Receipts	\$ 210,333	\$ 70,059
Appropriation	\$ 70,111	\$ 0

Funding Source(s): Governor's Crime Commission

Justification for Position (including description of duties and responsibilities):

The Dept. of Juvenile Justice and Delinquency Prevention requests approval to establish this position, to be funded by the Governor's Crime Commission. The primary purpose of this position is to assist with the management of DJJDP Gang Violence Prevention Grant Projects. We anticipate grant funding for this program through 2008.

Position serves as coordinator for state operation and contracts for youth/street gang grants services. Overall coordinating responsibility includes providing assistance in application/contract process, monitoring of budget for contracts, developing & maintaining program policy, procedure, and standards in accordance with Department procedure. Position is also responsible for preparation of program operations tools, development, & provision of training to local programs, monitoring of services, review of client services, evaluation activity, and preparation of evaluation reports, interacting as needed with community, state agencies, and general public.

Statutory Reference for Request

Larry Dix
Presentation to be made by

Assistant Secretary, Program Services, West
Title

(OK)
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Wahr*

George J. Sweet
Agency Head Signature

David McCay
State Budget Officer Signature

Salary Justification for "Community Development Specialist I, sg 72"

Funding Source: "Gang Violence Prevention Grant"

We are requesting a salary of \$57,675, which is above the midpoint for salary grade 72. This salary is being requested in order attract and retain the quality and skill level of staff who can plan, develop, evaluate, manage and monitor these projects so that we can meet community needs and provide critical information for DJJDP, Governor's Office and the General Assembly.

Management of a complex comprehensive gang model for communities requires experience and expertise managing personnel. It is extremely important to recruit and retain the right person who can provide skills in statewide project development, assessment and implementation of gang prevention programs. The gang prevention effort is increasingly in the public eye and the Department wants to obtain the best possible candidate to help coordinate statewide efforts in these prevention programs. This position is a key cog in providing reliable, well-grounded information which will be of immense importance in providing direction that the state needs to take in these efforts.

Salary	\$57,675
SS(.0765)	\$4,413
Ret (.0714)	\$4,118
Insurance	\$3,854

Total w/fringes: _ * \$70,060* _

Thank you for your assistance.